

**GUIDELINES FOR SPONSORSHIP
OF APPLICANTS FOR MEMBERSHIP IN THE
ROCKY MOUNTAIN ANTIQUARIAN BOOKSELLERS ASSOCIATION**

Thank you for taking the time and effort to become a sponsor for a prospective member of the Rocky Mountain Antiquarian Booksellers Association. There are two (2) sponsors for each applicant.

Sponsors must be RBABA members for at least three (3) years.

PRIMARY SPONSOR:

If you have been requested to be the primary sponsor, you will be responsible for reviewing and approving the applicant's completed application, visiting his/her business premises within the last sixty (60) days, and forwarding the completed application along with your sponsorship letter, written according to the requirements below, to the Membership Chairperson of RMABA.

SECONDARY SPONSOR (S):

If you have been requested to be a secondary co-sponsor, you will be responsible only for writing a sponsorship letter – also following the guidelines below – and forwarding your letter to the Membership Chairperson of RMABA.

The requisite sponsorship letter should adhere to the following qualifications:

1. Provide a description of the applicant's professional qualifications.
2. Provide a description of the applicant's business qualifications.
3. Provide information about your professional dealings with the applicant including:
 - a. Length of time you have known the applicant.
 - b. Length of time you have been conducting business with the applicant.
 - c. The measure to which you believe the applicant adheres to the ethical standards of the Rocky Mountain Antiquarian Booksellers Association.
4. In what areas do you feel this prospective member of the Rocky Mountain Antiquarian Booksellers Association will best be able to benefit the Association?

We would like to remind you of the following requirements of which you should be aware before undertaking the responsibility of sponsorship.

Requirement for Membership

1. Definition of a used/antiquarian bookseller. A used/antiquarian bookseller is any individual actively engaged in buying, pricing, and selling fine and antiquarian books and other printed materials and manuscripts.

RMABA shall have two classes of membership: Regular and Associate Members.

1. Regular Member:

Candidates eligible for Regular RMABA membership shall be any individual of good character, reputation, and credit standing who has been actively engaged as a controlling owner in an antiquarian and /or used book business for at least one year.

2. Associate Member:

As associate member is any person engaged in the book trade or book services other than those business activities specifically designated as Regular Members. These “book services” shall include, but may not be limited to: bookbinders, printers, librarians, new-booksellers who only incidentally carry used or out-of-print books or offer a book search service, and others whose interest involve books.

Election to Membership

The election of an applicant to membership shall be by a vote of the RMABA membership. An affirmative vote of two-thirds (2/3) of the membership present or represented by proxy shall be required for election.

Individuality of Membership

1. Memberships in the association are vested in the individual and cannot be assigned, devised, passed, sold, or in any other manner transferred, directly or indirectly, to another individual or any business entity. However, upon the death or disability of a member, the membership of that member shall continue in force for a period of six months, during which time an application for a successor to the membership may be considered by RMABA.
2. Limitations on the use of the association’s name and logo. Any member seeking to use the name and logo of the association for any business other than the one under which the membership was originally applied for must seek approval from RMABA. No member may use the logo of the association for business practices other than those prescribed by the association.

Notice of Election

Each applicant elected to the association shall be so notified in writing by the secretary. No newly-elected member is entitled to any of the privileges of membership in the association until the dues have been paid in full.

Notice of Rejection from Membership

Each candidate whose application for membership is rejected shall be so notified in writing. On a written request from the rejected applicant, the President of RMABA shall furnish the applicant with a statement of the reasons for such rejection. The applicant will also be permitted to submit additional information bearing on the rejected application, which shall be considered, along with the original application, at the next regularly-scheduled general meeting. Candidates rejected by RMABA, and not providing additional materials, shall not be eligible for membership for one (1) year.