

# Colorado Sales Tax Information

## Rocky Mountain Antiquarian Book Fair

August 5-6, 2016



**You are required to obtain a Special Event Sales Tax license prior to the event** using Sales Tax Special Event Application form DR 0589. The Single Event License (\$8.00 fee) is valid for this event only. The Multiple Event License (\$12.00 fee) is valid for any Special Event in the State of Colorado from August 1, 2016 until the end of 2017. After the event you are required to file and remit sales tax by either filing online or submitting a Special Event Retail Sales Tax return (DR 0098).

### How To Use the Online Filing System

The Colorado Department of Revenue has provided a special event sales tax form for this Show on our Web site. It will allow you to file and pay your special event sales tax return online and apply for a Special Event Sales Tax license, but it will not be accessible until after the show date:

Go to [www.colorado.gov/tax](http://www.colorado.gov/tax)

Click on **Revenue Online**

Under the **Quick Links** section Click on **File a Return**

Click **Special Event Sales Tax**

Read this page then Click **Next**

Click on **Event Name**, or if your event is not listed click on **click here**

Follow on screen instructions

If you want to apply for a Special Event Sales Tax license ahead of the show, or are unable to file online you may locate the forms using the instructions below:

Go to [www.colorado.gov/tax](http://www.colorado.gov/tax)

Click box for **Instructions and Forms**

Click on **Sales Tax**

Locate **Special Event Application DR 0589**

Click on the form number (**DR 0589**) to obtain the PDF version of the form

Repeat the process to obtain the **Special Event Sales Tax Return DR 0098**

### Tax Rates For This Event

You need to collect a total tax of **4.75%**. No City tax needs to be collected because **The Mart** is in **Unincorporated Adams County**.

If you use the Department of Revenue paper forms, this is the breakdown of the taxes you need to report to the Department of Revenue: The **due date to file your tax return is September 20, 2016**

COUNTY	CITY	SPECIAL DISTRICT	STATE
ADAMS	N/A	RTD, CD	COLORADO
0.75%	N/A	1.10%	2.90%

Vendors who do not file their taxes for this event will be subject to enforcement action. The organizers of this event are required by law to supply the State with a list of all vendors who attend this event. Be sure to file and pay your sales tax. Tax Compliance Agents from the Department of Revenue may be at this event to insure compliance and answer questions.

After the show you must file the return for this event using the online method or Special Event Sales Tax Return paper form **DR 0098**. Do **not** report the gross sales from this event on your standard sales tax filings even if your business has an active permanent sales tax account with the State of Colorado.

If you have questions after reading this call 303-866-5643.

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